

More information about the SDTF

What is the approval process for training proposals?

The National Board of Trustees has set guidelines for the submission of training proposals to the SDTF.

The Provincial Committees in each province meet and decide which training proposals will qualify for funding under the SDTF guidelines.

How does the SDTF work?

The SDTF on National Level

Overall management of the SDTF is assumed by the seven member national board of trustees representing a wide spectrum of stakeholders including government, women, youth, churches, NGOs, private sector and donors. In addition to being responsible for the proper and accurate accounting of the SDTF's assets, the national board is also responsible for designing, approving and implementing the criteria of the SDTF's disbursement.

Key Functions of the National Board of Trustees

- To approve overall guidelines and policies of the SDTF;
- To approve an investment policy and strategy of the SDTF to preserve the real value of SDTF assets.
- To approve the appointment of independent private financing/accountancy institutions as SDTF administrators;
- To appoint members of the provincial committees for the organizational groups that they represent as Trustees and monitor their progress;

The SDTF National Secretariat provides administrative support to the National Board of Trustees as well as implementation assistance to the provinces.



Key functions of the National Secretariat:

- Carry out day-to-day non-financial administration for the SDTF.
- Monitor the impact and performance of the SDTF and submission of half yearly reports to the Trustees.
- Prepare implementation/payment schedules.
- Establish the procedures and information system for system management transparency & for general promotion of the SDTF.
- Give support & implementation assistance to provincial secretariats.
- Draw up procedural guidelines and national public awareness programs.

The SDTF Provincial Level

In order to provide for efficient decision-making processes, there are provincial committees in each province that is part of the SDTF.

Each provincial committees have 7 members whose composition mirrors that of the national board. The provincial committee in each province will ensure that the board's policies will be implemented and because they are present in the province - they will be able to facilitate rapid and efficient decision-making that best meets the unique needs of each province.

A provincial secretariat is present in each province whose main task will be to liaise with training providers while providing administrative support to the provincial committee.

Key functions of provincial secretariats:

- Applying the guidelines set by the Board for the selection of training providers and training contracts.
- Ensuring that local training providers are aware of such guidelines and as necessary are in receipt of adequate training under the project to enable them to fulfill the guidelines' requirements.
- Monitoring the allocation of funds, the success of training programs and the apparent benefit to the trainees.





Members of the National Board of Trustees



Income oriented short courses



National Secretariat



Training delivered to beneficiaries



Provincial Board

